

Healthy Aging Center

ACACIA

Position Title: Health Aide/CNA
Division: Healthy Aging Center Acacia
Reports to: Registered Nurse and LVN
Status: Full time, Non Exempt

General Summary:

Reporting to the Registered Nurse and under the direct supervision of LVN, the Health Aide is responsible for providing personal care and assisting in monitoring the health status of participants.

Essential Job Duties:

- Monitor vital signs (blood pressure & pulse rate) daily
- Provide toileting, transferring and personal care and hygiene assistance to participants
- Assist with ambulation and supervision of participants
- Assist participants to and from buses, taxis and/or family vehicles
- Assist with preparation and service of noon meal and snacks including seating, feeding, monitoring designated special diets, and monitoring food intake
- Assist with daily, weekly and monthly data collection and charting
- Provide maintenance physical and/or occupational therapy as trained and needed
- Assist with therapeutic activities as needed
- Assist participants in achieving health maintenance, therapies maintenance and/or therapeutic activities goals as indicated in IPC
- Attend monthly in-service trainings and MDT meetings, weekly Team meetings, monthly staff meetings and other meetings as needed
- Perform job related tasks as assigned

Minimum Qualifications:

- High school diploma or GED
- Valid CNA and/or HHA certification desirable
- Written and verbal fluency in English
- Ability to work compassionately with diverse and challenging clientele
- Demonstrated competence in helping others
- Demonstrated sensitivity to cultural diversity
- Demonstrated verbal and written communication skills

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential and non-essential functions of this job:

Essential Functions:

- Employees in this position sit, stand, bend, stoop, reach overhead, twist, and walk as needed
- Assist client to transfer to or from a wheelchair to chair
- Push, pull, lift and carry when needed, e.g. trays, supplies, wheelchairs, other assistive devices
- Employees must be able to assist participants in emergency situations when needed

Non-Essential Functions:

- Push wheelchair clients up to 200 lbs.
- Assist clients up to 200 lbs. to ambulate

The work environment described here is representative of those an employee encounters while performing the essential functions of this job:

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- Work indoors in an open environment
- Have daily direct contact with a large group of clients

Employment Requirements:

- Current Medical/Health screening including TB screening
- Criminal background check
- CPR and First Aid Certification within 6 months of hire and maintain certification for duration of employment
- Proof of U.S. Citizenship or documentation to work in the United States
- Must complete HIPAA training

The job profile in no way states or implies that these are the only duties to be performed by the jobholder. The Associate will be required to follow instructions and perform other duties as requested by his/her supervisor or manager. This is not meant to be an exhaustive list of job duties. Essential elements may change when necessary.

Alzheimer's Orange County is an equal employment opportunity employer and strives to comply with all applicable laws prohibiting discrimination based on race, color, creed, sex, age, national origin or ancestry, physical or mental disability, veteran status, marital status, medical condition, sexual orientation (gender identification), as well as any other category protected by federal, state, or local laws.

The Associate or the Organization may terminate employment at the Organization for any reason, with or without cause or notice, at any time. Nothing in any oral or written statement shall limit the right to terminate employment at will. No Supervisor or Associate of the Organization shall have any authority to enter into an employment agreement – express or implied – with any Associate providing for employment other than at will.

As a workforce member, I agree to adhere to policies and procedures pertaining to the proper handling of protected health information (PHI) when applicable.

To apply: all applicants MUST submit a cover letter and resume to be considered for this position.